

MEETING MINUTES

Planning Commission

DATE	March 10, 2025
TIME	7:00 PM
MEETING CALLED TO ORDER BY	Harry Warden

IN ATTENDANCE

Member Name	Present	Absent
Steve Dahl	x	
Mary Kay Francis	x	
Kyle Gilles	x	
Randy Koller		x
Al Sandberg	x	
Carolyn Sylte	x	
Harry Warden	x	

APPROVAL OF MINUTES

No minutes were read and approved, since this was the first meeting.

BOARD

Al Sandberg was nominated as the Chair. The motion was made by Harry Warden and seconded by Mary Kay Francis. All present voted in favor, and Al Sandberg was confirmed as the Chair. Carolyn Sylte was nominated as the Secretary. The motion was made by Harry Warden and seconded by Steve Dahl. All present voted in favor, and Carolyn Sylte was confirmed as the Secretary.

ANNOUNCEMENTS

None.

AGENDA

- Plot of Plan Commission Direction.**
 - 2006 was the last draft of an approved Town of Rock Creek Comprehensive Land Use Plan. Dunn County assisted with this process.
 - It was determined Al Sandberg will contact applicable people at Dunn County and set up a meeting with them to help guide the Zoning Committee. This would include helping set up a pathway for completion

and share any resources that we may have access to. When the Plan Commission previously talked with Dunn County, it was suggested the process would take two years to complete.

2. Meeting Nights.

- Determined the second Monday of each month at 7 PM is the best night to hold a meeting. The next meeting is tentatively scheduled for April 14, 2025. Confirmation of this meeting date and time will be determined after Al Sandberg talks to Dunn County to see if they can attend at this time.

3. Address Concerns of Residents.

- Not applicable, since no Residents are in attendance.

4. Start Planning Town of Rock Creek’s Future.

- See item #1.

5. Discussion of Dunn County Comprehensive Zoning Ordinance.

- For financial practicality related to zoning, the choice is to adopt the Zoning Ordinance of Dunn County or not. If adopted, Dunn County would pay for its enforcement. This is important, since the Town of Rock Creek does not have budget dollars to pay this expense.

6. Current Land Use Plan of Rock Creek.

- Covered in this document are the following document sections: Issues and Opportunities, Housing, Transportation, Utilities and Community Facilities, Agricultural, Natural and Cultural Resources, Economic Development, Intergovernmental Cooperation, Land Use, Implementation.
- This plan would be updated as needed and serve as the *vision* for the township. To achieve this vision, tools such as ordinances (zoning, subdivision, etc.) would be used.

7. Use of a Survey.

- Prior to the completion of the Rock Creek Subdivision Ordinance, a survey was mailed to township residents to gather information. It was discussed that this could be a possible tool when looking at updating the Land Use Plan and evaluating ordinance options.

8. Term Lengths.

- Plan Commission members will serve for 1-to-7-year periods. After term expiration, a member can elect to serve again. Members volunteered for different term lengths as follows:

Member Name	Term (Yrs)
Harry Warden	1
Carolyn Sylte	2
Mary Kay Francis	3
Al Sandberg	4
Steve Dahl	5
Kyle Gilles	6
Randy Koller	7

NEXT MEETING

Monday, April 14, 2025, at 7 PM. Date and time to be confirmed once Dunn County has been contacted.

MEETING ADJOURNED

The meeting was adjourned at 8:05 PM.

UNAPPROVED